BENDEMEER PRIMARY SCHOOL

23 Oct 2026

Dear Parent / Guardian,

Travel Declaration for Year-End Holiday

To ensure that schools continue to be a healthy and safe environment for all, we require parents/guardians to make a travel declaration for your child/ward if he/she will be travelling for the holidays by **20 Nov 2026 (Friday).**

2. We encourage you to do so via the Parents' Gateway (PG) app (refer to https://pg.moe.edu.sg). If you do not have access to Parents' Gateway (PG), you may do so by using the attached hardcopy form.

3. If your child/ward is travelling, please indicate clearly both the country and city of travel. Only one parent is required to make the declaration.

4. If your child/ward is **not travelling** during the holidays, **no action is required**.

5. When planning your child/ward's travel, please refer to https://www.ica.gov.sg/enter-transit-depart for more information and updates. If there is a change in travel plan(s) after declaration, please inform the school as soon as possible.

6. Thank you for your partnership and support to keep our school safe.

Yours sincerely,

Mrs Tan-Lim Kim Gek
Principal

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BENDEMEER PRIMARY SCHOOL

INFORMATION ON MY CHILD'S /WARD'S TRAVEL PLANS

Name of Child/Ward: _____

Class: _____

Index No: _____

Please tick accordingly:

☐ My child/ward <u>will be</u> travelling to the following country/city during the Year-End holiday.

The details are listed below:

Country and City of Intended Travel e.g. Malaysia / Penang, e.g. Thailand / Bangkok	**Period of Travel**	
	Trip Start Date ***(dd/mm/yyyy)***	**Trip End Date** ***(dd/mm/yyyy)***

Important Notes:

1. You <u>do not need</u> to fill in this form if you are submitting your travel plans using Parents' Gateway.

2. Where possible, please also provide details of the country/city and date of transit if your child/ward will be stopping over at any other country/city while travelling.

Name of Parent / Guardian: _____

Relationship to student: _____

Signature: _____

Date: _____